PURDUE UNIVERSITY. FORT WAYNE

Via Teams

MEETING AGENDA

- 1. Call to Order
- 2. Approval of Minutes
 - a. Last Minutes approved.
- 3. HR Melissa via email sent to Shawyna
 - a. The recognition event This year we are using as a transition year, meaning we are transitioning the time of year for the recognition to the early fall (September likely), and we are also going to begin using the calendar year to determine who will be recognized rather than the fiscal year. So, this year and all years moving forward, anyone reaching a milestone for the year will be honored, even if it falls after the event. Beginning next year, we will have a new reimagined recognition event, held in-person. We will be sending certificates and catalogs out via campus mail in September, and forming a new recognition planning committee.
- 4. Unfinished Business
 - a. N/A
- 5. Treasurer's Report (Khin Khin) As of June 2022
 - a. Operation fund : \$2,935.44 (as of June 2022 end)
 - b. Scholarship fund: \$2,565.69 (as of June 2022 end)
 - c. General fund: \$3,244.29 (as of June 2022 end)
- 6. Committee Reports
 - a. Communications (Elizabeth)
 - i. N/A
 - b. Fundraising (Shawyna)
 - i. N/A
 - c. Grants (Christi):
 - i. \$2900.00 is the total and we had 3 dependents and only one employee for this year.
 - 1. The grants will be entered in the students' accounts before the beginning of the fall term.
 - d. Professional Development (Shawyna)
 - i. N/A
 - e. Pride Plus **(All)**
 - i. N/A
 - f. Purdue WL (Shawyna)
 - i. N/A
 - g. Strategic Plan Steering- (Shawyna)
 - i. N/A
 - h. Summerfest (new name tbd) (Shawyna)
 - i. N/A
 - i. University Committee Reports

CSSAC Monthly Meeting

PURDUE UNIVERSITY. FORT WAYNE Tuesday, July 12th, 2022 1:30 PM Via Teams

- i. University Council (Khin Khin)
 - 1. N/A
- University Resources Policy Committee (URPC)/ Budgetary Affairs Subcommittee Combined – (Shawyna)
 - 1. N/A
- iii. Food Service Advisory Committee (Kaye)
 - 1. N/A
- iv. Revenue Subcommittee TBD
 - 1. N/A
- v. Welcome Wagon TBD
 - 1. N/A
- vi. Faculty Senate (Khin Khin)
 - 1. N/A
- vii. University Budget Committee (Khin Khin)
 - 1. N/A
- viii. Facilities Management Safety Committee (Christine)
 - 1. N/A
- ix. PFW Prepared Committee Disbanded
- 7. New Business
 - a. New Cabinet for 22-23 AY
 - i. For future meetings- think about possibly running for positions for future meeting
 - b. Discuss Term (starting in July or September)
 - i. For future meetings- think about switching terms to match Purdue WL.
- 8. Bridge Questions None
- 9. Adjourn

Meeting Invitees: Shawyna Koorsen, Khin Khin Gyi, Melissa Helmsing (absent), Christine Hall (absent), Kaye Pitcher, Elizabeth Miller, Cheryl Honkomp